

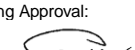


NATIONAL TELECOMMUNICATIONS COMMISSION
Regional Office III
INDICATIVE ANNUAL PROCUREMENT PLAN for FY 2024

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for each Procurement Activity				Source of Funds	Estimated Budget PHP			Remarks (Brief description of Programs/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
301000000	Office Supplies	RO	Negotiated Procurement (NP) Agency to Agency	N/A	N/A	Quarterly	Quarterly	GoP	451,365.00	451,365.00		Common use office supplies, equipment and cleaning materials
301000000	Office Supplies (Outside PS)	RO	Shopping	As needed	N/A	As needed	As needed	GoP	152,636.00	152,636.00		Other supplies not available at PS
301000000	Fuel , Oil and Lubricants	RO	NP-Direct Retail Purchase of POL Products	As needed	N/A	As needed	As needed	GoP	250,000.00	250,000.00		Supply of fuel, oil and lubricants
301000000	Water/Electricity	RO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	660,000.00	660,000.00		Power and supply of water
301000000	Postage/Telephone/Internet Expenses	RO	NP-Small Value Procurement	As needed		As needed	As needed	GoP	360,000.00	360,000.00		Landline and load provision for NTC R3 officials and courier requirements
301000000	Security Services	RO	NP-Small Value Procurement	4/15/2024	4/23/2024	4/26/2024	4/27/2024	GoP	600,000.00	600,000.00		Two (2) security guards
301000000	Janitorial Services	RO	NP-Small Value Procurement	09/16/2024	09/24/2024	09/27/2024	09/28/2024	GoP	250,000.00	250,000.00		Two (2) utility workers
301000000	Other General Services	RO	NP-Small Value Procurement	N/A	N/A	N/A	N/A	GoP	450,000.00	450,000.00		Provision for one (1) driver, two (2) encoder/IT subject to the renewal of contract based on performance evaluation
301000000	Legal Services	RO	NP-Small Value Procurement	As needed		As needed	As needed	GoP	10,000.00	10,000.00		Notarial fees
301000000	Repairs & Maintenance of Buildings and Other Structures	RO	NP-Small Value Procurement	As needed		As needed	As needed	GoP	70,000.00	70,000.00		Various needed repairs and maintenance of the remaining old structure
301000000	Repairs & Maintenance Office/ICT Equipment/F&F	RO	NP-Small Value Procurement	As needed		As needed	As needed	GoP	53,000.00	53,000.00		As needed repairs and maintenance of various equipment and furniture and fixtures.
301000000	Repairs & Maintenance of Transportation Equipment	RO	NP-Small Value Procurement	As needed		As needed	As needed	GoP	150,000.00	150,000.00		Preventive maintenance of motor vehicles.
301000000	Insurance-Building	RO	NP Agency to Agency	N/A	N/A	N/A	09/30/2024	GoP	170,000.00	170,000.00		Building insurance premium.
301000000	Insurance-Transportation Equipment	RO	NP Agency to Agency	N/A	N/A	N/A	Various dates	GoP	20,000.00	20,000.00		Service vehicles insurance premium.
301000000	Rent	RO	NP-Small Value Procurement	As needed	N/A	As needed	As needed	GoP	70,000.00	70,000.00		Rental of Subic Office Space
301000000	Membership Dues & Cont.	RO	NP Agency to Agency	N/A	N/A	N/A	N/A	GoP	48,000.00	48,000.00		Membership dues as locator within the government center.
301000000	Subscription	RO	Exclusive Technology and Media	N/A	N/A	Monthly	Monthly	GoP	10,000.00	10,000.00		Daily subscription to newspapers, subscription to antivirus software.
301000000	Catering Services/Lease of Venue	RO	NP-Small Value Procurement	Various dates	N/A	Various dates	Various dates	GoP	50,000.00	50,000.00		Lease of Venue/Meals for Various Capacity Trainings,GAD, Strategic Planning, Year-End Assessment, Official Meetings.
301000000	ICT Equipment	RO	NP-Small Value Procurement	11/27/2023	12/05/2023	01/10/2024	01/11/2024	GoP	320,000.00		320,000.00	Procurement of ICT Equipment (Early Procurement Activity)
301000000	ICT Software	RO	NP-Small Value Procurement	11/27/2023	12/05/2023	01/10/2024	01/11/2024	GoP	125,000.00		125,000.00	Procurement of Software (Early Procurement Activity)
	GRAND TOTAL								4,270,001.00	3,825,001.00	445,000.00	

Prepared By:

FRANCISCO C. ANCHETA JR.
 Head-BAC Secretariat


ENGR. KAREN G. BAYBAYON
 Member-BAC Secretariat

Recommending Approval:

ENGR. WILSON O. LEJARDE
 BAC Chairperson


ENGR. GEORGE M. BERNAL
 Vice-Chairperson


ATTY. JOHN RYANE SEGUIT
 Member


MANUELITO R. TOLENTINO
 Member


ENGR. MARY JANE P. DEL ROSARIO
 Member

() Approved
 () Disapproved

AZOR L. SITCHON, MPM
 Regional Director

Date: September 25, 2023