

NATIONAL TELECOMMUNICATIONS COMMISSION  
Regional Office III  
INDICATIVE ANNUAL PROCUREMENT PLAN for FY 2021

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for each Procurement Activity				Source of Funds	Estimated Budget PHP			Remarks (Brief description of Programs/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
301000000	Office Supplies	RO	NP Agency to Agency	N/A	N/A	Quarterly	Quarterly	GoP	287,977.00	287,977.00		Common use office supplies and cleaning materials.
301000000	Other Supplies and Materials	RO	Shopping	N/A	N/A	Quarterly	Quarterly	GoP	241,598.00	241,598.00		Other supplies not available at PS
301000000	Fuel, Oil and Lubricants	RO	NP-Small Value Procurement	As needed				GoP	350,000.00	350,000.00		Supply of fuel, oil and lubricants of NTC R3.
301000000	Water/Electricity	RO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	660,000.00	660,000.00		Power and supply of water of NTC R3.
301000000	Postage/Telephone/Internet Expenses	RO	NP-Small Value Procurement	As needed				GoP	335,000.00	335,000.00		Landline and load provision for NTC R3 officials and courier requirements
301000000	Security Services	RO	NP-Small Value Procurement	2/08/2021	2/18/2021	2/22/2021	2/24/2021	GoP	537,000.00	537,000.00		Two (2) security guards
301000000	Janitorial Services	RO	NP-Small Value Procurement				Upon approval of the GAA	GoP	200,000.00	200,000.00		Provision for three (3) job order personnel including a utility worker and a driver
301000000	Other General Services	RO	NP-Small Value Procurement					GoP	300,000.00	300,000.00		
301000000	Legal Services	RO	NP-Small Value Procurement	As needed				GoP	10,000.00	10,000.00		Notarial fees
301000000	Repairs & Maintenance of Buildings and Other Structures	RO	NP-Small Value Procurement	As needed				GoP	100,000.00	100,000.00		Various needed repairs and maintenance of the building
301000000	Repairs & Maintenance Office Equipment	RO	NP-Small Value Procurement	As needed				GoP	80,000.00	80,000.00		As needed repairs and maintenance of various equipment and furniture and fixtures
301000000	Repairs & Maintenance ICT Equipment	RO	NP-Small Value Procurement	As needed				GoP	20,000.00	20,000.00		
301000000	Repairs & Maintenance of Furniture & Fixtures	RO	NP-Small Value Procurement	As needed				GoP	20,000.00	20,000.00		
301000000	Repairs & Maintenance of Transportation Equipment	RO	NP-Small Value Procurement	As needed				GoP	150,000.00	150,000.00		Preventive maintenance of motor vehicles
301000000	Insurance-Building	RO	NP Agency to Agency	N/A	N/A	N/A	04/03/2021	GoP	60,000.00	60,000.00		
301000000	Insurance-Transportation Equipment	RO	NP Agency to Agency	N/A	N/A	N/A	various dates	GoP	30,000.00	30,000.00		
301000000	Rent	RO	NP-Small Value Procurement	As needed				GoP	100,000.00	100,000.00		Rental of office space for Olongapo Field Office
301000000	Membership Dues & Cont.	RO	NP Agency to Agency					GoP	25,000.00	25,000.00		Membership dues as locator within government center
301000000	Subscription	RO	NP-Small Value Procurement	N/A	N/A	N/A	Monthly	GoP	25,000.00	25,000.00		Daily subscription to newspapers, subscription to antivirus software
301000000	Training	RO	NP-Small Value Procurement					GoP	200,000.00	200,000.00		Various capacity trainings, GAD, ISO Certification trainings
301000000	ICT Equipment	RO	NP-Small Value Procurement	07/06/2021	6/15/2021	6/22/2021	6/23/2021	GoP	437,000.00		437,000.00	Acquisition of ICT-related Equipment
<b>GRAND TOTAL</b>									<b>4,168,575.00</b>	<b>3,731,575.00</b>	<b>437,000.00</b>	

Prepared By:

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Regional Director

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