

NATIONAL TELECOMMUNICATIONS COMMISSION
 Region 3 DMCC Bldg. Marikina City of San Fernando Pangaraga
 ANNUAL PROCUREMENT PLAN FY 2018

Code (PAP)	Program/Activity/Project	PMO/End-User	Mode of Procurement	Schedule for each Procurement Activity											Source of Funds	Estimated Budget (P18)			Remarks
				Pre-bid Conference	Ade/Post of LAEB	Pre-bid Conference	Eligibility Check	Sub-Open of Bids	Bid Evaluation	Post Award	Contract Signing	Notice to Proceed	Delivery/ Competition	Acceptance/ Turnover		Total (000)	MOOE (000)	CO (000)	
A. <i>Supplies and Materials</i>	301000000 Common use Office Supplies (available at PS)	RO	NP Agency to Agency	TO BE PROCURED AS THE NEED ARISES BY THE ADMINISTRATIVE DIVISION											GoP	171,321.34	171,321.34		Common use office supplies and cleaning materials.
		RO	NP-Small Value												GoP	229,802.28	229,802.28		
		RO	NP Agency to Agency												GoP	2,351.53	2,351.53		
		RO	NP-Small Value												GoP	31,478.70	31,478.70		
	Petroleum, Oil and Lubricants	RO	DC	Not Applicable											GoP	305,000.00	305,000.00		Supply of fuel, oil and lubricants of NTC R3.
	Lighting and fixtures and accessories /Computer Acc. (not available at PS)	RO	NP-Small Value	TO BE PROCURED AS THE NEED ARISES BY THE ADMINISTRATIVE DIVISION											GoP	16,012.15	16,012.15		
B. <i>Utilities</i>	301000000 Water Services	RO	DC												GoP	42,000.00	42,000.00		NTC R3 water supply.
		RO	DC	Not Applicable											GoP	485,000.00	485,000.00		NTC R3 power supply.
		RO	DC												GoP	18,000.00	18,000.00		NTC R3 drinking water supply.
C. <i>Communication</i>	301000000 Postage, Deliveries and Courier Services	RO	NP Agency to Agency	Not Applicable											GoP	22,000.00	22,000.00		Stamp for mailing of various correspondences.
		RO	DC	Not Applicable											GoP	66,000.00	66,000.00		Telephone requirements of NTC R3.
		RO	NP-Small Value												GoP	128,000.00	128,000.00		Prepaid load for NTC R3 officials.
		RO	DC												GoP	50,000.00	50,000.00		Internet connection requirements of NTC R3.
		RO	NP-Small Value	Not Applicable											GoP	0.00	0.00		Token for employees of NTC R3.
E. <i>Subscriptions</i>	301000000 Daily subscription of Newspaper	RO	DC	Not Applicable											GoP	15,000.00	15,000.00		Newspapers for various NTC R3 offices.
		RO	DC												GoP	378,000.00	378,000.00		Requirements for security of NTC R3.
F. <i>Professional/Contract Services</i>	301000000 Security Services	RO	DC	Not Applicable											GoP	402,000.00	402,000.00		Wages of Job Order Personnel.
		RO	Not Applicable												GoP	20,000.00	20,000.00		Supplies issued to the Office of the Auditor.
G. <i>Auditing Services</i>	301000000 Auditing Services	RO	DC	Not Applicable											GoP	0.00	0.00		
		RO	Not Applicable												GoP	107,000.00	107,000.00	0.00	GAD Activities and capacity building/basic trainings for NTC R3 officials and employees.
H. <i>Training/Seminar</i>	301000000 GAD	RO	Not Applicable												GoP	0.00	0.00		
		RO	Not Applicable												GoP	0.00	0.00		

I. Repair and Maintenance																			
301000000	Motor Vehicle	RO	NP-Small Value								Gap	100,000.00	100,000.00	Preventive maintenance of NTC R3 motor vehicles.					
	Office Equipment/Appliances	RO	NP-Small Value								Gap	100,000.00	100,000.00	Repair and maintenance of various office equipment.					
	Furniture & Fixtures & Other PPE	RO	NP-Small Value								Gap	66,000.00	66,000.00	Repair and maintenance of aircon units and other P&E/PPEs.					
	Repair and Maintenance of Office Building	RO	NP-Small Value								Gap	100,000.00	100,000.00	Repair of dilapidated pantry.					
J. Taxes, Insurance Premiums and Other Fees																			
301000000	Registration and Insurance of Motor Vehicle	RO	NP Agency to Agency								Gap	40,000.00	40,000.00	Registration and insurance of motor vehicles of NTC R3.					
	Fidelity Bond	RO	NP Agency to Agency								Gap	60,000.00	60,000.00	Renewal of bond of accountable officers.					
K. Travelling Expenses																			
301000000	Travelling Expenses-Local	RO	Not Applicable								Gap	485,000.00	485,000.00	For various activities of NTC R3 which include regular inspection, monitoring, validation and trainings.					
L. Representation Expenses																			
301000000	Representation	RO	Not Applicable								Gap	46,000.00	46,000.00	Office Meetings, representation to other offices					
M. Rent																			
301000000	Rent	RO	Not Applicable								Gap	100,000.00	100,000.00	Rent of satellite office in Olongapo City.					
N. Other NCCE																			
301000000	Cultural/Membership dues	RO	Not Applicable								Gap	95,000.00	95,000.00	For cultural and sports and payment of membership dues to other organizations.					
O. Capital Outlay																			
301000000	Procurement of ICT Equipment	RO	NP-Small Value								Gap	150,000.00	150,000.00	For testing of CMTS Signal and speed.					
301000000	Procurement of Service Vehicle	RO	Bidding	2/13/2018	2/15/2018	3/26/2018	4/11/2018	4/11/2018	4/17/2018	4/18/2018	4/23/2018	4/27/2018	4/30/2018	within 30 days after signing of notice to proceed	TBD	Gap	1,100,000.00	1,100,000.00	To be used in the operation of enforcement division
301000000	Procurement of Communications Equipment (Rapid Deployable Communications System)	RO	Bidding	2/13/2018	2/15/2018	3/26/2018	4/11/2018	4/11/2018	4/17/2018	4/18/2018	4/23/2018	4/27/2018	4/30/2018	within 30 days after signing of notice to proceed	TBD	Gap	1,624,000.00	1,624,000.00	To be used during and after disaster operation.
	GRAND TOTAL											6,554,966.00	6,554,966.00						

Prepared By:  Engr. MARY JANE J. DEL ROSARIO
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Approved By:  Engr. L. STACION, MPM
Regional Director

BIDS AND AWARD COMMITTEE